

Weddings at Damas

Thank you for considering Damas for your special day. We invite you to come and have a look at our unique venue built around a gigantic Ficus tree, situated underneath the majestic Brandwacht mountains. We are only 5 minutes away from Worcester and slightly more than an hour's drive from Cape Town. Visit us to see the stunning views and to picture your special day at Damas.

THE CEREMONY

The Wedding ceremony can be hosted either inside in the round dam venue or if the weather permits, outside on our amphitheater-style stairs with the Brandwacht mountains as backdrop. We can host 112 guests inside.

VENUE OPTIONS

Both venues are air-conditioned for the hot summers in Worcester and during winter the Ficus venue offers a cozy round fireplace.

DAMAS: 60 with dance floor
90 without dance floor

FICUS: 112 with dance floor – rectangular tables (tables of 10 & 12 + bridal table (06 pax))
96 with dance floor – round tables (max 09 x 10-seaters + brides table (06 pax))

LAWN: Open lawns for Marques Tent* 150 – 300
*Tent at an additional cost.

THE VENUE HIRE INCLUDES:

- Use of booked venues on day of function:
 - Reception venue from 08:00 – 10:00 for final preparations
 - Ceremony venue from 15:00
 - Reception venue from 16:00 (maximum 08 hours)
- Reception venue for preparations the day before from 11:00 – 19:00
- Dance area and bar.
- The patio and garden area for pre-drinks and canapés.
- Rectangular tables. (rectangular tables can be used bare without tablecloths)
- White tiffany chairs for the ceremony as well as reception.
- White tiffany chairs for pre-drinks area – max 40
- White & Cream linen tablecloths for rectangular tables
- White linen serviettes
- Crockery and cutlery.
- Stylish glasses.
- Ice buckets and wine coolers.
- Setting and cleaning of the venue.

VENUE HIRE DOES NOT INCLUDE:

- Use of venue for longer periods than specified
- Use of ceremony venue day before function – R3000.00 additional venue hire to confirm.
- Use of reception venue after 24:00 or longer than 08hours – an additional charge of R1500 per hour or part thereof will apply. Venue closes at latest 02:00AM
- Additional Venues for other purposes, eg. preparation of flower arrangements etc.
- Round Tables - R80.00 per table
- Flower arrangements and other decorations
- All breakages – replacement value
- Any other unspecified service rendered by any staff member
- Music for dancing purposes – DJ needs to do set-up before 12:00PM on day of event or 01 hour before event.

BAR & BEVERAGE ARRANGEMENTS

- Damas is fully licensed and will meet all your beverage requirements. A cash, open or tab system can be arranged.
- Last rounds will be called at 23:30 and will close at 23:45 unless alternative arrangements have been made with management.
- Own wine and champagne may be brought in at a corkage fee of R30 per opened bottle. A **maximum of 1 bottle per guest** will be allowed. No other liquors may be brought onto the premises for consumption.
- Own Juice may be brought in at a corkage of R15.00 per bottle grape juice and R7.50 per 1.5lt jug. A **maximum of 750ml of juice per guest** will be allowed.
- Own wine, sparkling wine & juice that is brought in, may not be used for pre-drinks – only for table wine & juice
- Own wines & juice must be delivered latest 12:00PM on the day before the function and accompanied by a list of type & number of wines & juice. Excess wines & juice must be collected before 10:00AM the day after the function.
- **10% service charge** on the total beverage amount will be levied
- We will waiver all corkage fees if it is an open bar
- No food or beverage (other than wine / sparkling wine / juice / wedding cake) may be brought onto the premises for consumption.

BAR AND WAITRON SERVICES

- Waiters and barman included in menu cost

MENU

- We offer a variety of menus which can be plated, buffet or BBQ. We also make arrangements for guests with special dietary requirements.
- Our wedding coordinator will help you to decide on the perfect menu to suit your needs and budget. See our current menu and pricelist underneath. No outside caterers may be used. Prices start at **R240.00**

- Our kitchen will be open until 22:00 – should we have to keep it open for longer due to the time schedule of the bridal party, an additional fee of R300.00 per hour or part thereof will be apply
- **10% service charge** included in menu cost

ACCOMMODATION

The stylish 3 star Guesthouse can accommodate a maximum of 32 guests and are walking distance from the venue. All rooms fully equipped and air-conditioned.

WEEKEND PRICE: R24 000.00 – all 11 rooms for the Friday & Saturday evening

INDIVIDUAL RATES: Single Room @ R820.00 per room per night
 Double Room @ R1290.00 per room per night
 Triple Room @ R1590.00 per unit per night
 Family Unit (Sleeps 4 – 5) @ R1700.00 per unit per night
 Rates include Breakfast

UNITS AVAILABLE: 2 Units - spacious bedroom with double and single bed
 1 Flatlet - to sleep 4 guests, two rooms, small lounge
 5 Units - bedroom with double
 2 Units – bedroom with 02 single beds
 1 Unit - bedroom with double bed and& two single beds
 Extra single bed can be placed in 04 of the rooms with a double bed or two single beds.
 Spacious garden around units

UNITS ARE FITTED WITH: En-suite Bathroom
 Air conditioners, ceiling fans, heaters, TV, hairdryer, tea and coffee making facilities.
 Private entrance with patio
 Safe parking close to units
 Units are cleaned daily.

FLOWERS & DECORATION

- A detailed list of all décor that will be brought in and all service providers that will need to do set-up at Damas, needs to be provided
- Table clothes, runners and underplates needs to be delivered by 17:00 the Thursday before the wedding
- Our staff is responsible for setting tables. No staff member will be used for décor set-up
- We will place any extras on the tables – it needs to be pre-arranged with the wedding coordinator.
- Florists / decorators needs to make preliminary arrangements as to when they want to make use of the venue.
- All décor needs to be finished by 10:00AM the day of the function.
- Florists / decorators need to supply own equipment eg. scissors, buckets etc.
- No materials that damage the flooring, walls or ceiling may be used.
- All equipment / décor must be removed out of the venue before 10:00AM the day after the function. (Damas needs to do set-up for lunch)
- We do have storage facilities should décor be collected on the Monday or Tuesday only – please arrange with wedding coordinator prior to function. A detailed list needs to be provided.
- If Damas needs to do break down or if break down is not done by 10:00, an additional break-down fee of R1000.00 will apply

- Damas will supply all possible security, but do not take responsibility for any losses or breakages.

Price List: 2018 - 2019

Valid from 01.10.2018 – 30.09.2019

VENUE HIRE

WEDDING CEREMONY:	R2200.00
VENUE FOR RECEPTION:	R10000.00
WEDDINGS ON A PUBLIC HOLIDAY:	R1800.00 additional venue hire
WEDDINGS DURING EASTER WEEKEND:	R4000.00 additional venue hire
WEDDINGS ON A FRIDAY:	R2000.00 additional venue hire
WEDDINGS FROM 17NOV - 31DES 2018:	R3000.00 additional venue hire

ADDITIONAL

PERGOLA SET UP WITH FAIRY LIGHTS:	R1500.00
FIRE PIT:	R220.00
SECOND FIRE:	R175.00
REMOVING OF VENUE DÉCOR - BUNTING	R350.00
REMOVING OF VENUE DÉCOR - DRAPING	R1000.00
ROUND TABLES:	R80.00 per table

Consultation with our wedding coordinator.

- Site inspections and meetings are by appointment only. 90 minutes consultation included. After that a consultation fee of R150.00 per hour will be charged
- Our office hours are from 08:00 – 17:00 on weekdays and from 08:00 – 11:00AM on Saturdays.

Payment and Cancellation Policy

- All Wedding reservations are made subject to Terms and Conditions of Business.
- Wedding reservations are not secure until signed contract & full deposit has been paid.
- The venue Hire will serve as a non-refundable deposit – may be paid in installments over 03 months
- 50% of Food needs to be paid 02 months prior to the wedding
- Full account as per invoice needs to be paid 02 days prior to the wedding
- Any outstanding amounts must be paid no later than 02 days after wedding
- Bookings cancelled 45 - 30 days prior to arrival, 25% of the contracted revenue will be charged
- Bookings cancelled 30 - 21 days prior to arrival, 50% of the contracted revenue will be charged
- Bookings cancelled 21 - 14 days prior to arrival, 75% of the contracted revenue will be charged
- Bookings cancelled within 14 days of arrival, 100% of the contracted revenue will be charged.
- All refunds are subject to a 10% administration fee. Bookings will be released automatically & without notification if these conditions are not met.
- A breakage deposit of R1000.00 will be added to invoice – Should no damage have occurred during event, the R1000.00 will be refunded within 07 days after event

Kind Regards

Marja Viljoen